

FORMAT FOR PARTICULARS OF STAFF TO BE SUBMITTED TO THE NRC, NCTE, JAIPUR
PARTICULARS OF STAFF

Session _____

Name and address of the institution Gaurav Coll. of Edu., Azam Nagar (M.Garkh) Course D. Ed.

Sr. No.	Name with Date of Birth	Attested Photograph of appointed staff	Whether SC/ST/OBC/Other Category	Designation	B.Ed. Yes / No	M.Ed. Yes / No	M.A. (Edu.) Yes / No	Master's Degree in school subject Yes / No	Subject of Teaching	Ph.D. (Edu./Specify the subject) Yes/No	Passed UGC NET or equivalent Yes/No	Teaching Experience in years	Teaching experience in Recognized school/B.Ed. College (Enclosed experience certificate from the Principal)	Date of initial appointment and NCTE Regulation under which he or she was appointed	Joining Date
					If yes, %age of Marks	If yes, %age of Marks	If yes, %age of Marks	If yes, %age of Marks & Specify the subject							
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
I. DETAILS OF TEACHING STAFF															
(A) PRINCIPAL/HOD															
1	VINAY KUMAR YADAV		OBC	PRINCIPAL	Yes 762	Yes 81.50		Yes 55		NO	NO	5 Yrs.	College	28-5-12	28/9/12
II LECTURERS/TEACHING STAFF (AS PER NCTE NORMS)															
1	BABU LAL 15.04 1974		OBC	Lecturer S.S. Coln.	Yes 6320	NO	NO	Yes 55.0		NO	NO	5 Yrs	School	28-5-2012	28/5/12

[Signature]
28/9/12

	BALU SINGH 10/1/74	SC	Lectures in Hindi	Yes 60.4	NO	NO	Yes 51.5		NO	NO	6Yrs	School	28-5-12	28/5/12
3.	ANIL DIXON 12/10 1984	General	Lectures in Science	Yes 68.5	NO	NO	Yes 68.3		NO	NO	5Yrs	School	28-5-2012	28/5/12
4.	SUNIL 03-03 1984	OBC	Lectures in Eng.	Yes 62.0	NO	NO	Yes 63.8		NO	NO	3Yrs	School	28-5-2012	28/5/12
5.	MOEN ARSHI 02-08 1976		Lectures in Music				Yes 65.88	Finalist Music	NO	NO	3Yrs	School	28-5-12	28/5/12
6.	BAL WAN SINGH 10-3- 1975	General	Lectures in Phy. Ed.	C-100 66.09	A-100 59.45	A-100 60.50	-	-	-	-	-	-	28-5-12	28/5/12
7.														

III. PART TIME TEACHING STAFF (AS PER NCTE NORMS)

1.														
2.														
3.														

2/9/12

above appointment have been made on the basis of recommendations of the Selection Committee constituted as per the policy of the UGC/the affiliating University/Affiliating Body.

Kelkar
Name & Signature of the
Authorized Representative of the Institution
ब्रजेंद्र
श्रीरव शिवा संस्थान ट्रस्ट
ब्राज्ज नगर (महाराष्ट्र)

Director
Name & Counter Signature with Seal of the
Registrar/Competent Authority of the Affiliating Body*

- Note : The institution shall submit the above list as per the provisions of the NCTE Regulations, 2009 indicating qualification, percentage of marks, teaching experience etc. along with attested copy of professional qualification & experience certificate and attested photographs of staff duly countersigned by the competent authority of the affiliating body or endorsement of the same by submitting a written approval of the competent authority of the affiliating body as per the above format.

CERTIFICATE FROM THE MANAGEMENT

- All appointments are on full-time and regular basis except those specified as part-time as per the NCTE norms. The academic staff of the institution (including part-time staff) is/shall be paid salary in such scale of pay as prescribed by the UGC/University/affiliating body from time to time through account payee cheque or as per advice into the bank account of employee specially opened for the propose. The supporting staff shall be paid as per the UGC/State Government/Central Government pay scale structure.
- The management of the institution shall discharge the statutory duties relating to pension, gratuity, provident fund, etc for its employees. The institution shall follow all the norms of the NCTE as amended from time to time.

Kelkar
Name & Signature of the
Authorized Representative of the Institution
ब्रजेंद्र
श्रीरव शिवा संस्थान ट्रस्ट
ब्राज्ज नगर (महाराष्ट्र)

Date : _____

- It may be noted by the teacher education institution that in case of self finance institutions run by the pvt. Managements under society/trust, the above details shall be signed by the Secretary/President/Chairman of the concerned Management. In case of the Govt./University/aided institution the same shall be signed by the Registrar/Director/Principal/HOD of the institution.





MAHARSHI DAYANAND UNIVERSITY ROHTAK

No.CB-III/11/F.

Dated:

3657
23-2-12

To

The Principal,
Gaurav College of Education,
Village - Azam Nagar, P.O. Dharsu,
Distt. Mahendergarh.

Sub: Reg. approval of proceedings of the meeting of the selection committee held on 20.8.2007.

Sir,


I am directed to inform you that the DCDC has approved the proceedings of the meetings of the Selection committee held on 20.8.2007 for the appointment of Lecturer in Edu. for B.Ed. course provisionally subject to verification of documents of their educational qualification in r/o following:-

1. Chandra Prakash, Principal
2. Lalit Kumar Mehta, Lect. in Edu. (T. of SS)

Accordingly, you are requested to obtain affidavit from each of the candidate mentioned above that they are not serving in any other institution as Principal/Lecturer and a copy of the same may be forwarded to this office for record

Further, you are also requested to send the case for approval of appointment in r/o above said teachers along with Teacher's Return proforma, Attested copies of appointment letter, joining Report, all academic record from matric onwards and original verification reports of academic record and experience certificate in original duly got verified from all quarter concerned, to this office. The matter with regard to approval of appointment of above said candidates will be considered and conveyed to you after receipt of these documents.

Yours faithfully,


Superintendent(Colleges)
For DCDC

MAHARSHI DAYANAND UNIVERSITY ROHTAK

No.CB-III/12/F.

Dated:

4402

14-3-12

To

The Principal,
Gaurav College of Edu.,
Azam Nagar, Tehsil Narnaul
Distt. Mahendergarh.

Sub: Reg. approval of proceedings of the meeting of the selection committee held on 20.8.2007 and 17.8.2008.

Sir,

I am directed to inform you that the DCDC has approved the proceedings of the meetings of the Selection committee held on 20.8.2007 and 17.8.2008 for the appointment of Lecturer in Edu for B.Ed course provisionally subject to verification of documents of their educational qualification in r/o following:-

20.8.2007

- 1 Sh. Subh Ram, lect. in Edu. (T. of Skt.)
- 2 Sh. Sanjay Kumar, Lect. in Edu. (T. of SS)

Accordingly, you are requested to obtain affidavit from the above said faculty members that they are not serving in any other institution as Lecturer and a copy of the same may be forwarded to this office for record.

Further, you are also requested to send the case for approval of appointment in r/o above said teachers along with Teacher's Return proforma, Attested copies of appointment letter, joining Report, all academic record from matric onwards and original verification reports of academic record and experience certificate in original duly got verified from all quarter concerned, to this office. The matter with regard to approval of appointment of above said candidates will be considered and conveyed to you after receipt of these documents.

Yours faithfully,

Rohata
Superintendent(Colleges)
For DCDC

14.3.12

MAHARSHI DAYANAND UNIVERSITY ROHTAK

CB-VIII/GCOE/13/13708

Dated: 3/5/13

To

The Principal,
Gaurav College of Education,
Mohindergarh.

Sub: Approval of proceedings of Selection Committee for the posts of Clerk-cum-Typist, Laboratory Attendant & Library Attendant.

Sir,

Please refer to your office letter no. 317/GCOE/2013 dated Nil for approval of the proceedings of selection committee meetings held on 01.06.2013 in your College on the subject cited above. In this connection, I am directed to inform you that the Dean, Colleges Dev. Council has been pleased to approve the proceedings of selection committee meetings held on 01.06.2013 for the posts of Clerk-cum-Typist, Laboratory Attendant & Library Attendant in respect of the following candidates recommended by the selection committee in order of Merit:

Sr. No.	Name of Candidate	Name of Post
1.	Ravi Kumar S/o Sh. Ram Niwas	Clerk-cum-Typist
2.	Surinder	Library Attendant
3.	Ravi Kumar	Laboratory Attendant

You are, therefore, requested to issue appointment letters to the above mentioned recommended candidates and send the following documents in respect of the appointed candidates so that the approval of their appointments may be processed accordingly:

1. Attested copies of appointment letters and joining reports.
2. Attested copies of all the certificates matric onwards including experience certificate, if any.
3. Verification reports of all the qualifications from Board/Universities concerned.

Yours faithfully,

Superintendent (Colleges)
For DCDC

Dated: 2-5-13

To

The Principal,
Gurav College of Education,
Nai Mandi, Narnaul

Sub: Approval of proceedings of Selection Committee for the posts of Peon & Sweeper.

Sir,

Please refer to your office letter no. 282 dated 12.04.2013 for approval of the proceedings of selection committee meetings held on 26.04.2013 in your College on the subject cited above. In this connection, I am directed to inform you that the Dean, Colleges Dev. Council has been pleased to approve the proceedings of selection committee meetings held on 26.04.2013 for the posts of **Peon & Sweeper** in respect of the following candidates recommended by the selection committee:

Sr. No.	Name of Candidate	Name of Post
1.	Sanjay	Peon
2.	Hansraj	Sweeper

You are, therefore, requested to issue appointment letters to the above mentioned recommended candidates and send the following documents in respect of the appointed candidates so that the approval of their appointments may be processed accordingly:

1. Attested copies of appointment letters and joining reports.
2. Attested copies of all the certificates matric onwards including experience certificate, if any.
3. Verification reports of all the qualifications from Board/Universities concerned.

Yours faithfully,

Ru 25.13
Superintendent (Colleges)
For DCDC

MAHARSHI DAYANAND UNIVERSITY ROHTAK

No.CB-III/13/F.

Dated:

~~13347~~ 13347

4/6/13

To

The Principal,
Gaurav. College of Education,
Village Azam Nagar,
Distt. (Mohindergarh).

Sub: Reg. approval of proceedings of the meeting of the selection committee held on 17.5.2013.

Sir,

I am directed to inform you that the DCDC has approved the proceedings of the meetings of the Selection committee held on 17.5.2013 provisionally subject to verification of documents of their educational qualification in r/o following:-

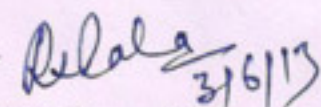
1. Mrs. Rajesh Kumari, Lect. in Edu. (T. of Phy.Sc.)
2. Brahma Dutt Sharma, Lect. in Edu. (T. of Hindi.)

Accordingly, you are requested to obtain affidavit from the above said candidates that they are not serving in any other institution as Lecturer/or they have resigned from the institution where they were earlier working as Lecturer and a copy of the same may be forwarded to this office for record.

Further, you are also requested to send the case for approval of appointment in r/o above said faculty members along with Teacher's Return proforma, Attested copies of appointment letter, joining Report, all academic record from matric onwards and original verification reports of academic record and experience certificate in original duly got verified from all quarter concerned, to this office. The matter with regard to approval of appointment of above said candidates will be considered and conveyed to you after receipt of these documents.

Proceedings in r/o Balli Ram, Lect. In Edu.(T. of SS) has not been approved because as per record Lecturer in Edu. (T. of SS) is already working in the college.

Yours faithfully,


3/6/13
Superintendent(Colleges)
For DCDC

MAHARSHI DAYANAND UNIVERSITY ROHTAK

No.CB-III/15/F.319/

Dated:

To

The Principal,
Gaurav College of Education,
Village Azam Nagar, P.O Dharsu,
Distt. Mohindergarh

Sub: Approval of appointment in r/o Sh. Lalit Kumar Mehta, Lecturer in Education (T. of S.St.) and Sh. Shubh Ram, Lecturer in Education, (T. of Skt.)

Sir,

With reference to the Teacher's Return of your college dated 10.7.2014 on the subject cited above, I am directed to inform you that the Vice-Chancellor has approved their appointment as Lecturers in Education in various teaching subject(s) with effect from the dates mentioned against each:-

Sr. No.	Name of Teacher with Father's Name	Designation	Date of Approval
1.	Lalit Kumar Mehta S/o Sh. Gagan Ram Mehta	Lecturer in Education (T. of S.S)	16.9.2007
2.	Sh. Shubh Ram S/o Sh. Shish Ram	Lecturer in Education (T. of Skt.)	16.9.2007

Yours faithfully,

Superintendent (Colleges)
for DCDC

Endst. No. CB-III/15/F.319/3445-46

Dated:-19-1-15

Copy of the above is forwarded to the following for information and necessary action.

1. Sh. Lalit Kumar Mehta, Lecturer in Education (T. of S.S), Gaurav College of Education, Village Azam Nagar, P.O.Dharsu, Distt. Mohindergarh.
2. Sh. Shubh Ram, Lecturer in Education (T. of Skt.), Gaurav College of Education, Village Azam Nagar, P.O.Dharsu, Distt. Mohindergarh.

Superintendent (Colleges)
for DCDC